



Travel Claim Form — Cancellation, Curtailment, Alteration, Disruption or Delay Lifeline Plus Group Personal Accident and Travel Insurance

If you claim as a company representative (HR, Finance, etc.) please provide your details:

Full name

Position

Telephone number

Full name

Address

Postcode

Country

Telephone number

Email address

provide the name of the employee

Travel destination

Scheduled trip dates

Travel order number (if applicable)

Reason for travel

Business trip

Leisure

Long term secondment

Country where accident occurred

Trip booked through university
travel booking service

Do you require a bank transfer?

Do you require a cheque?

If cheque, make payment to

If bank transfer:

Name of account holder

Account number

Name of bank

Address of bank

Sort code (UK only)

For international transfers only (outside UK):

International bank account number (IBAN)

SWIFT/IBC Code

Account currency

How we use personal information:

AIG Europe Limited is committed to protecting the privacy of customers, claimants and other business contacts.

“Personal Information” identifies and relates to you or other individuals (e.g. your partner or other members of your family). If you provide Personal Information about another individual, you must (unless we agree otherwise) inform the individual about the content of this policy and our Privacy Policy and obtain their permission (where possible) for sharing of their Personal Information with us.

The types of Personal Information we may collect and why – Depending on our relationship with you, Personal Information collected may include: contact information, financial information and account details, credit reference and scoring information, sensitive information such as health or medical conditions (collected with your consent where required by applicable law) as well as other Personal Information provided by you or that we obtain in connection with our relationship with you. Personal Information may be used for the following purposes:

- Insurance administration, e.g. communications, claims processing and payment
- Make assessments and decisions about the provision and terms of insurance and settlement of claims
- Assistance and advice on medical and travel matters
- Management of our business operations and IT infrastructure
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